

RE-KEYING INSTRUCTIONS

1. All locks are to be Qwikset locks (or compatible).
The tumblers must be set to match key code **23255**.
Whenever a key is needed for one of our properties, one can be obtained from a local locksmith by telling them to cut a Qwikset key code **23255**. If the house has other locks (such as York, Schlage, etc.), new locks will have to be installed.
2. If a lock box is needed on the premises, the codes **MUST** be as follows:
 - 3 digit combo box – **125**
 - 4 digit combo box – **1250**
 - Alphabetic combo box - **CIT**